

CITY AND COUNTY OF SWANSEA

NOTICE OF MEETING

You are invited to attend a Meeting of the

POVERTY REDUCTION POLICY DEVELOPMENT AND DELIVERY COMMITTEE

At: Committee Room 5, Guildhall, Swansea

On: Wednesday, 23 August 2017

Time: 4.00 pm

Chair: Councillor Paulette Smith

Membership:

Councillors: P Downing, D W Helliwell, T J Hennegan, P Jones, R D Lewis, D Phillips, A Pugh, C Richards, G J Tanner, L G Thomas, L V Walton and T M White

AGENDA

Page No.

- 1 **Apologies for Absence.**
- 2 **Disclosures of Personal and Prejudicial Interests.**
www.swansea.gov.uk/disclosuresofinterests
- 3 **Minutes.** 1 - 2
To approve & sign the Minutes of the previous meeting(s) as a correct record.
- 4 **Draft Tackling Poverty Strategy. (Presentation)**
Chris Sivers – Director of People
- 5 **Work Plan 2017-2018.** 3 - 4

Next Meeting: Wednesday, 27 September 2017 at 4.00 pm



Huw Evans
Head of Democratic Services
Wednesday, 16 August 2017

Contact: Democratic Services - (01792) 636923

CITY AND COUNTY OF SWANSEA

MINUTES OF THE POVERTY REDUCTION POLICY DEVELOPMENT AND DELIVERY COMMITTEE

HELD AT COMMITTEE ROOM 5, GUILDHALL, SWANSEA ON
WEDNESDAY, 26 JULY 2017 AT 4.00 PM

PRESENT: Councillor P B Smith (Chair) Presided

Councillor(s)

P Downing
P Jones
L V Walton

Councillor(s)

D W Helliwell
D Phillips

Councillor(s)

O G James
A Pugh

Also Present: -

Councillor W Evans

Cabinet Member for Stronger Communities

Councillor M Sherwood

Councillor M Durke

Officer(s)

Chris Sivers

Director of People

Jeremy Parkhouse

Democratic Services Officer

5 **DISCLOSURES OF PERSONAL AND PREJUDICIAL INTERESTS.**

In accordance with the Code of Conduct adopted by the City & County of Swansea no interests were declared.

6 **MINUTES.**

RESOLVED that the Minutes of the Poverty Reduction Policy Development and Delivery Committee held on 25 May 2017 be signed and approved as a correct record.

7 **TERMS OF REFERENCE. (FOR INFORMATION)**

The Chair outlined the Terms of Reference for the Committee 'for information'.

8 **WORK PLAN 2017-2018.**

Subject to approval of the City and County of Swansea – Policy Commitments Statement being reported to Council on 27 July 2017, it was proposed that Work Plan 2017-2018 discussions be deferred.

RESOLVED that Work Plan 2017-2018 discussions be deferred.

9 **TIMING OF FUTURE MEETINGS FOR 2017-2018 MUNICIPAL YEAR.**

RESOLVED that future meetings of the Committee commence at 4 p.m.

The meeting ended at 4.09 pm

CHAIR

Poverty Reduction Policy Development & Delivery Committee

WORK PLAN 2017-2018

Date of meeting	Agenda items and Format
23 August 2017	<p>Draft Tackling Poverty Strategy</p> <ol style="list-style-type: none"> 1. Presentation on what it is <ul style="list-style-type: none"> • Members provide feedback on the strategy itself • Small Group work to consider the Performance Framework in more detail • Formal feedback from the Committee to the consultation process 2. Members tasked to undertake research on ‘what works’ in tackling poverty
27 September 2017	<p>Communities First Transition</p> <ol style="list-style-type: none"> 1. Feedback/presentations from Members on their research 2. Presentation on Communities First Transition Plan <ul style="list-style-type: none"> • Workshop session to identify potential challenges and options to address them
25 October 2017	<p>Employability</p> <ol style="list-style-type: none"> 1. Outline of the Swansea Works programme <ul style="list-style-type: none"> • Workshop session on options for future development 2. Members tasked with undertaking research on ‘what works’ in employability
22 November 2017	<p>Employability</p> <ol style="list-style-type: none"> 1. Members feed back on their research 2. Workshop session to explore ‘fit’ between Swansea Works and the Tackling Poverty Strategy and to draft the letter to Cabinet Member
20 December 2017	<p>Childcare</p> <ol style="list-style-type: none"> 1. Childcare Sufficiency Audit Presentation 2. Members tasked with research on ‘what works’
24 January 2018	<p>Childcare</p> <ol style="list-style-type: none"> 1. Feedback from Members on research undertaken 2. Government Funded Pilot scheme for 3-4 year olds presentation <ul style="list-style-type: none"> • Workshop session to identify potential options to include in report to Cabinet <p>Homelessness</p> <ol style="list-style-type: none"> 1. Presentation and feedback on the draft Homelessness Strategy
28 February 2018	<p>Food waste</p> <ol style="list-style-type: none"> 1. Outline of current activity to minimise food waste 2. Invite businesses to outline their activity on this

<p>28 March 2018</p>	<p>Food waste</p> <ol style="list-style-type: none"> 1. Presentation to explore the potential for tax relief for food banks <ul style="list-style-type: none"> • Exploration of other options to support food banks 2. Workshop session to identify items to put into report to Cabinet 3. Members tasked with research on cold calling zones
<p>25 April 2018</p>	<p>No Cold Calling Zones</p> <ol style="list-style-type: none"> 1. Members feedback on the research they've conducted 2. Presentation on what the Council currently does to support No Cold Calling Zones <ul style="list-style-type: none"> • Discussion about improving the Council's work in this area • Members determine three key points to pass on in a letter to the Cabinet Member